#### Who may file a Title VI complaint?

A Title VI complaint may be filed by any individual who alleges he/she has been subjected to discrimination or adverse impact under any FCTS program or activity based on race, religion, color, national origin, sex, age, disability, income status or retaliation.

# What information is included in a Title VI complaint?

A signed, written Title VI complaint must be filed within 180 days of the date of the alleged act of discrimination. The complaint should include the following information:

- Your name, address, and telephone number. If you are filing on behalf of another person, include their name, address, telephone number and your relationship to the complainant (e.g., friend, attorney, parent, etc.)
- The name and address of the agency, program, or department that you believe discriminated against you.
- A description of how, why, and when you believe you were discriminated against. Include as much background information as possible about the alleged acts of discrimination
- The names of individuals whom you allege discriminated against you, if you know them.
- The names of any persons or witnesses, if known that can be contacted for additional information to support your allegations.
- Your signature.

For details of FCTS's Title VI Plan and complaint process, please visit our Web site at: www.fairfieldsc.com



"Simple justice requires that public funds, to which all taxpayers of all races contribute, not be spent in any fashion which encourages, entrenches, subsidizes or

results in racial discrimination."

President John F. Kennedy, in his message calling for the enactment of Title VI, 1963

### How can I file a discrimination complaint?

If you believe that FCTS has discriminated against you or others protected by Title VI, you may file a complaint. Complaints may be filed with any of the following person:

Fairfield County Government c/o County Administrator's Office Post Office Drawer 60 Winnsboro, SC 29180 Telephone:803.815.4002 E-mail: jason.taylor@fairfield.sc.gov

South Carolina Department of
Transportation

Office of Business Development and
Special Programs

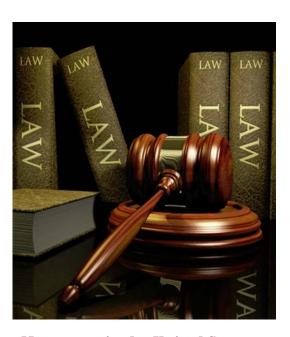
Attention: Title VI Coordinator
Post Office Box 191

Columbia, SC 29202-0191

803.737.5095 TEL

803.737.2021 FAX

FAIRFIELD COUNTY
TRANSIT SYSTEM
Your Rights Under
Title VI
of the Civil Rights Act
of 1964



"No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

(42 U.S.C. 2000d)

This brochure is designed to help you understand your rights under Title VI of the Civil Rights Act of 1964.

Fairfield County has provided public transportation services to its residents since 1984. The Fairfield County Transit System provide the transportation services. It is a fare paying public system with all passengers having to pay or have their fares paid for by some other person or entity. Fairfield County and the Fairfield County Transit System (FCTS) is a sub-recipient of federal financial assistance from the South Carolina Department of Transportation (SCDOT). Any entity receiving federal dollars, either directly from the Federal Transit Administration (FTA) or indirectly through the South Carolina Department of Transportation (SCDOT), must not discriminate based on factors which include, but are not limited to race, ethnicity, age, religion, disability status or gender. As such, FCTS must comply with Title VI of the Civil Rights Act of 1964 and other nondiscrimination statutes, regulations, and authorities.

#### What is Title VI?

Title VI of the Civil Rights Act of 1964 is the Federal Law that protects individuals and groups from discrimination based on their race, color, and national origin in programs and activities that receive Federal financial assistance. However, FTA's reference to Title VI includes other Civil Rights provisions of Federal statutes and related authorities to the extent that they prohibit discrimination in programs and activities receiving Federal financial assistance.

#### FCTS's Title VI Policy

It is the Fairfield County Transit System's policy that no person shall be excluded from participation in, denied the benefit of, or subjected to discrimination under any of its programs or activities based on race, color, national origin, age, sex, disability, religion, or language regardless of whether those programs and activities are Federally funded or not.

We will work diligently to ensure compliance with Title VI requirements. Fairfield County and its departments are committed to maintaining the public's trust by ensuring that our citizens receive quality services that are always free of discrimination.

This policy applies to all operations of the Fairfield County Transit System and anyone who acts on their behalf.

### Fairfield County Transit System is committed:

- To ensure that the level and quality of services is provided in a nondiscriminatory manner;
- To promote full and fair participation in transportation decision-making without regard to race, color, or national origin;
- To ensure meaningful access to transit-related programs and activities by persons with limited English proficiency; and
- To take corrective and remedial action to prevent discriminatory treatment of any beneficiary based on race, color, or national origin.

#### Title VI Compliance

FCTS has effectively implemented the Title VI requirements or can demonstrate that every good-faith effort toward achieving this end has been made.

## What Discrimination is prohibited by FCTS's Title VI Program?

Discrimination under the FCTS's Title VI program is an action or inaction, intentional or not, through which any intended beneficiary, solely because of race, religion, color, national origin, sex, age, disability, income status, or retaliation has been otherwise subjected to unequal treatment or impact under any FCTS program or activity.

Discrimination based on the grounds stated above limit the opportunity for individuals and groups to gain equal access to services and programs. In administering federally assisted programs and activities, the FCTS cannot discriminate either directly or through contractual or other means by:

- Denying program services or benefits;
- Providing different program services or other benefits, or providing them in a manner different from that provided to others:
- Segregating or separately treating individuals or groups in any manner related to the receipt of any program service or benefit;
- Restricting in any way the enjoyment of any advantage or privilege enjoyed by others receiving any program services or other benefits;
- Denying person(s) the opportunity to participate in a program through the provision of services, or affording the opportunity to do so differently from those afforded others; and
- Denying person(s) the opportunity to participate as a member of a planning, advisory or similar body.