

FAIRFIELD COUNTY HUMAN RESOURCES

**250 N. Walnut Street
Post Office Drawer 60
Winnsboro, SC 29180
803.712.6507**

How to Apply:

- To apply online:
 - Go to <https://www.fairfieldsc.com/job-openings>
 - Click **VIEW MORE** next to the opening you are interested in.
 - Click the **APPLY ONLINE** at the end of the job opening. This will take you to a DocuSign document that will be sent directly to Human Resources upon completion. Resumes and/or cover letters can be attached to this document by scrolling to the bottom of the application and clicking on the paper clip icon.

- To complete and submit a paper application:
 - Go to <https://www.fairfieldsc.com/departments/human-resources>
 - Print the application for employment under Resources or pick up an application from the County Administration Building.
 - Upon completion submit one of the three ways listed below.
 1. Fax – 803-712-6512
 2. Mail – P.O. Drawer 60 Winnsboro SC 29180 (Attn: Human Resources)
 3. Hand deliver to HR Dept. – 250 N. Walnut Street, Winnsboro (Admin Building)

***Please note that resumes are not accepted in lieu of the application.**

***For questions about your application or how to apply, please contact the Human Resources department at (803) 712-6507.**