



Fairfield County Community Development

Planning, Building, and Zoning Office

250 N. Walnut St | PO Drawer 60

Winnsboro, SC 29180

Office: 803-712-6596



DATE: _____

We, the undersigned landowners are petitioning the following road name request:

Current Name of Road: _____

Proposed Name Change: _____ Or

An Unnamed Road to be named: _____

Road Type: Public Road Private Road Driveway

Maintenance: State County Private

*The County's Road Naming Guidelines require that **75%** of the **landowners** along an existing road or **51%** of the **landowners** along an unnamed road must sign the petition (one vote per parcel of land). Submit map showing location of road, length of road and names of all adjacent landowners.*

Location of said road: _____

Name, Signature and Address of Landowners Adjacent to Road	Address and Tax Map Number of Property

<p>Contact Person: Name: _____ Address: _____ Telephone: _____</p>
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Return to: Fairfield County Community Development Department
P. O. Drawer 60 Winnsboro, South Carolina 29180
(Phone) (803) 712-6596

FAIRFIELD COUNTY
Community Development Department
Planning, Building, and Zoning Office
Post Office Drawer 60
250 N. Walnut St.
Winnsboro, SC 29180
Office (803) 712-6596

RE: Road Name Change Request

Dear Property Owners:

The Fairfield County Road Naming Ordinance (Ordinance No. 318) requires that a private access road must be named if they provide access to two (2) or more individual structures which require separate addresses. You may request a name for the unnamed road. Fifty-one percent (51%) of the property owners along the unnamed road in question must indicate their approval of the proposed road name.

If you are requesting a name for an unnamed road you must submit a Road Name Petition with the names, signatures and addresses of at least fifty-one percent (51%) of the property owners along the unnamed road in question. If requesting a road name change of an existing road, seventy-five percent (75%) of the property owners are required. Once the petition has been received, the Fairfield County Planning Commission must give preliminary approval to the proposed name. The Planning Commission's recommendation shall be transmitted to the Fairfield County Council for their action.

In naming a road, the following requirements must be met:

1. Duplication of any existing names will not be allowed either in part or as a whole. Two or more words pronounced alike but different in meaning and spelling shall not be used.
2. The required name shall consist of no more than 13 letters and/or spaces not including the suffix. A road shall carry the same name throughout its full length.
3. Personal names, though allowable are not encouraged as road names. Full proper names are only allowed with the express approval of the Fairfield County Council.
4. Abbreviations are discouraged.

If there are any questions, you may contact the Community Development Department at (803) 712-6596.

*** The naming of a private drive does not constitute a maintenance agreement from the County***