



Fairfield County Community Development

Planning, Building, and Zoning Office

Post Office Drawer 60

Winnsboro, SC 29180

Office: 803-712-6596 | Fax: 803-635-0114 | www.Fairfieldsc.gov



Office Use Only		Permit Number:		Date Received:	
Project Address:				Lot #:	
Subdivision:			Parcel ID (TMS):		
Property Owner			Job Site Contact		
Name:			Name:		
Address:			Address:		
City/State/Zip:			City/State/Zip:		
Phone:			Phone:		
Cell Phone:			Cell Phone:		
Email:			Email:		
Contractor			Design Professional		
Name:			Name:		
Address:			Address:		
City, State, Zip:			City, State, Zip:		
Phone:			Phone:		
Contractor License #:			State License #:		
Fairfield License #			Email Address:		
Permit Type					
<input type="checkbox"/> New		<input type="checkbox"/> Addition		<input type="checkbox"/> Remodel	
Characteristics of Work					
<input type="checkbox"/> Single Family	<input type="checkbox"/> Detached Garage	<input type="checkbox"/> Accessory Structure	<input type="checkbox"/> Townhouse		
<input type="checkbox"/> Electrical	<input type="checkbox"/> HVAC	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Gas		
<input type="checkbox"/> Irrigation	<input type="checkbox"/> Mobile Home Setup	<input type="checkbox"/> Demo	<input type="checkbox"/> Fence		
<input type="checkbox"/> Master	<input type="checkbox"/> Re-Roof	<input type="checkbox"/> Retaining Wall	<input type="checkbox"/> Moving Permit		
<input type="checkbox"/> Addition	<input type="checkbox"/> Foundation Repair	<input type="checkbox"/> Deck/Dock	<input type="checkbox"/> Pool		
Total Square Footage:					
Type of Construction (Check One): <input type="checkbox"/> IA <input type="checkbox"/> IB <input type="checkbox"/> IIA <input type="checkbox"/> IIB <input type="checkbox"/> IIIA <input type="checkbox"/> IIIB <input type="checkbox"/> IV <input type="checkbox"/> VA <input type="checkbox"/> VB					
Value of Construction (Include all Materials, Labor & Profit)					
Plumbing	\$:	Gas	\$:		
Electrical	\$:	Building	\$:		
Heating/Air	\$:	Total Value of Construction \$:			
Detailed Description of Work					
Change of Use: <input type="checkbox"/> Yes <input type="checkbox"/> No (Check One); If Yes, Indicate Existing Use:				Proposed Use:	



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Construction Details			
Total Parcel (Lot) Sqft:		Total Pervious Sqft:	
Total Impervious Sqft:			
Heated Sqft (new or added)		Elevator (if applicable)	
Unheated Sqft (new or added)		Type of Heating/Air	<input type="checkbox"/> Elec <input type="checkbox"/> Gas
Number of Stories		Type of Roofing Material	
Number of Bathrooms		Size of LP Tank	
Number of Bedrooms		Gas	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Fireplaces		Septic Tank (number)	
Total Habitable Rooms		Water/Sewer Source	<input type="checkbox"/> Public <input type="checkbox"/> Private
Type of Exterior Materials		Total Deck Sqft	
Number of Parking Spaces			
Flood Plain Data – Only If Site is Within 100 Year Flood Plain			
Base Flood Elevation		First Floor Elevation	
Elevation Certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No	Name of Surveyor	
Zoning Information			
Certificate of Zoning Compliance Issued		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Subdivision/Plat Approval (where applicable)		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Storm/BMP Approval (where applicable)		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Affidavit of Application			
<p>1. Prior to issuance of a Building Permit, applicant must obtain a Certificate of Zoning Compliance.</p> <p>2. No work will be started before permit card is posted.</p> <p>3. No work is to continue if permit card is destroyed, lost or stolen.</p> <p>4. Contractor and subcontractors will secure a business license with the County/Towns prior to work.</p> <p>5. This permit is void if job is not started within six (6) months of application date.</p> <p>6. I will be responsible and pay for any business license of any (sub)/contractor doing work on this project if project is found without a license.</p> <p>7. This application is hereby made for a permit to perform work as described in this application along with accompanying drawings and plans (where required). This information on this application is complete and accurate and I am authorized to submit this application. I understand that all work must be in accordance to approved plans and in compliance with all County Codes, as well governmental ordinances, codes, laws (Federal, State and Local), and that any misrepresentation of fact with or without intention of the undersigned or any alteration or change from this application without approval of Staff Officials, shall constitute sufficient ground for the revocation of any permit issued which was based on the approval of this application. This permit does not authorize any encroachment upon public or adjacent properties. Fairfield Community Development (Planning Building and Zoning Office) adheres to all requirements as set forth in the 2018 IBC and IRC code regulations.</p>			

Print Name

Signature of Owner/Authorized Agent

Date