



**MINUTES
BUDGET WORKSESSION
FAIRFIELD COUNTY COUNCIL
MAY 5, 2014**

Present: David L. Ferguson, R. David Brown, Mary Lynn Kinley, Kamau Marcharia, Dwayne Perry, Carolyn B. Robinson, Mikel R. Trapp, Council Members; J. Milton Pope, County Administrator; Davis Anderson, Deputy County Administrator; Shryll M. Brown, Clerk to Council

Staff: Laura Johnson, Anne Bass, Sheila Pickett

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (e), as amended, the following persons and/or organizations have been notified of the time, date, and location of this meeting: The Herald-Independent, The State, and Winnsboro Cablevision, and ninety-six other individuals.

1. CALL TO ORDER

Chairman Ferguson called the meeting to order at 6:00 P.M.

2. INVOCATION

Council Member Kinley led in the invocation.

**3. ITEMS FOR DISCUSSION
FY 2014-2015 Budget**

Mr. Pope prefaced the discussion with the following information:

- a. Staff has provided information electronically, as well as hard copies as the budget is discussed. Mrs. Bass will go through the materials and place it up on the screen so the citizens can follow along.
- b. Mrs. Anne Bass gave an overview of the material follows:
 1. Budget Letter
 2. Agenda
 3. Responses to questions Council had from Work Session I.
 4. Work papers for tonight, which is a full report of Work Session I and Work Session II. Work Session II begins on page 11 with the Special Revenue Fund. Page 17 is a list of County Allocations.
 5. Spreadsheet of Capital Requests.
 6. Detailed Report by Organization by Account Classification).
- c. Mr. Pope reemphasized that, after the first work session, staff did send out to Council to responses to questions that had been asked, and that information was also loaded on the website under Finance Department.
- d. Few outstanding issues from last Work Session:
 1. Breakdown of Series A and Series B Bond projects.
 2. Supplemental portion of what the State provides to Veterans Affairs.
 3. Revenue details (by category).

4. Summer Youth Program. Statistical numbers of how many students participated in the program, number of hours and total amount spent. The recommendation to the Council is: In order to maintain the integrity of the Summer Youth Program, allocate \$15,000.00 for students for County jobs: 23 for the County and 2 to be rotated; Use additional \$5,000.00 for the Hospital to allow the Hospital to manage their own program. Recommending total of \$20,000.00 for the Program.
 5. Perceived concerns about the equity of how and what students actually can apply for the program. There were no objections to the selection of students by a lottery process. Council's consensus was to request that the Administrator stay within the budgeted dollars for this program.
 6. County Allocation List. Two items were not originally included in the initial recommendation, and Council had asked that the Administrator come back with a recommendation. (1) Transitions - regional partner that is an advocate for the homeless population. This was based upon statistical information regarding individuals who were provided services at Transitions who have Fairfield zip codes. The request was for \$5,000.00. Administrator is recommending \$2,500.00. (2) Chameleon Inspirations - child care service. Requested \$8,000.00. Administrator is recommending \$4,000.00 for that program.
- e. County Allocation Budget (Every Outside Agency That Is Requesting Funding From The County)
1. 5903, Keep Fairfield Beautiful. Last year appropriation was \$14,500.00. No funding recommended this year. They are dissolving and merging with another organization.
 2. 5906, Good Samaritan House. Last year appropriation was \$23,100.00. Recommending \$25,000.00.
 3. 5909, Fairfield County Health Department. Last year appropriation was \$52,730.00. Recommending same appropriation this year. Staff may bring this item back to Council. They are placing additional staffing in the community.
 4. 5910, Board of Disabilities and Special Needs. \$16,000.00 approved last year. Recommending \$32,000.00 Agency requested \$60,000.00; however, in the totality of all other budget dollars, staff did not feel the request could be met.
 5. 5911, Columbia Area Mental Health. Funded at the level of \$60,000.00 last year. Recommending \$70,000.00 this year because of the reduction last year, staff recommended restoring them to the level funded previously.
 6. 5912, Clemson Extension. Slight increase from the \$35,790.00 funded last year to \$40,000.00 this year, due to new program (Farm Ag Day) that has been emphasized.
 7. 5913, Behavioral Health Services. Increased their appropriation by \$10,000.00, due to significant IT infrastructure challenges.
 8. 5915, Fairfield County Rescue Squad. Recommending funding at same level as last year, which is \$28,500.00
 9. 5915.01, Rescue Squad Fuel. Recommending funding of \$2,100.00—same level as last year.
 10. 5916, Solicitor - 6th Circuit. Increase by \$10,000.00, due to a per capita population issue that the Solicitor mentioned which involves salary and increased caseload.
 11. 5918, DHHS - Indigent Care. Recommending \$80,299.00. Based on federal formula that has to be estimated.

12. 5919, Public Defender. Appears to be increase, but is not. Was \$2,000.00. The other \$50,000.00 was in a separate fund; however, in order to better manage that, all of the funding is placed in one account. Actually is same amount of funding that was provided last year. Moved from general operating.
 13. 5920, Midlands Technical College. Slight increase from \$135,749.00 to \$141,179.00 due to population data of students in the program.
 14. 5921, Sistercare. Funded at \$2,850.00 last year. Recommending \$6,500.00 in order to give additional days of coverage of counselors present to assist abused women in the community.
 15. 5925, Council on Aging. Kept the funding level at \$93,411.00.
 16. 5936, Eau Claire Cooperative Health Center. Included in the request is the \$25,000.00 for next budget year. Already funding them \$10,000.00; also a \$20,000.00 increase. Total \$55,000.00 for the recommendation.
 - i. Would like to see Council designating \$10,000.00 for dental services.
 - ii. Follow up with doctor or Mr. Slade to make this request known.
 - iii. Request report of funds spent.
 - iv. Council Member Brown was asked to request the representative of the free medical clinic to make a presentation to the Council.
 17. 5937, Fatherhood Coalition. Recommending \$30,000.00 for additional programs for fathers to have more bonding opportunities to support the family process.
 18. 5938, Midlands Middle College. Did not request funding. Combining with another agency.
 19. 5944, Central SC Alliance. Recommending maintaining the funding at \$72,000.00.
 20. 5950, SC Victims Assistance Network. Delete and zero this account out. Will be addressed in the Victims Assistance Fund itself. Waiting on documentation from the State.
 21. 5951, Transitions. Recommending \$2,500.00
 22. 5953, Midlands Education Business Alliance. Recommending \$8,000.00 to maintain same level of funding.
 23. 5954, American Red Cross. Provided \$2,800.00 last year. Recommending slight increase to \$3,750.00. They are requesting more volunteers.
 24. 5956, Food Bank. Did not request funding. They plan to continue their efforts to assist the citizens of the County. The County provides storage for their non-perishable goods.
 25. 5957, Chameleon Inspirations Learning Center. Recommending \$4,000.00.
 26. 030, Soil and Water Conservation District. \$38,318.00. State mandate to provide funding. Slight increase is to support the individual's salary.
 27. 032, Historical Museum. Covered in Work Session I.
 28. 033, Summer Youth Program. Amount based upon recommendation of \$21,234.00.
- f. The Association of Counties has asked counties to contact the members of their Delegation to stress the importance of restoring funding to the Local Government Fund based upon the State formula.
- g. All Other Funds
1. 205-055, Sheriff Child Support. \$35,755.00. Serving of child support papers.
 2. 206-056-000, Fairfield County Transit. \$155,548.00. Pays administrative staff and associated costs.

3. 206-056-004, Transit Operations. \$167,531.00. Pays for transporting the non-Medicaid citizens and for the drivers; any cost associated with the buses, fuel, uniforms. Looking at the trends over the last few years, anticipated revenue was not coming in; therefore, that budgeted amount was lowered.
 4. 206-056-005, Transit Medicaid. \$431,344.00. Transports Medicaid clients. Transit is reimbursed based on a contract with LogistiCare, who sends Transit a list of all their clients and the appointments they have. The County does not supplement this account.
 5. 206-056-050, Transit Capital. \$104,220.00. Covers a few of the mechanics and the associated cost of their position, such as uniforms, shoes, etc. There is a local match associated.
 6. Recommendation Budget For Transit Programs: \$858,643.00.
 7. 241-041, WIA – Adult. \$140,008.00. Training program geared to helping people who are unemployed and underemployed back in the workforce.
 8. 241-041-042, Dislocated Workers. \$35,021.00. Program to assist those who have lost their jobs. Both programs have specific eligibility requirements. The grant for the participants covers all the costs associated with the clients.
 9. Recommendation Budget For WIA Programs: \$175,029.00.
- h. Separate Tax Entities (Those Which Have Their Own Millage)
1. 501, 502, EMS Capital and EMS Operations. Moving it in the general fund.
 2. 507, Hospital Emergency. Recommending \$1,043,000.00 as a funding level. Request was \$2,110,000.00. The Council sub-committee and Hospital sub-committee worked with consultants who are providing information about the study. There is a small increase in funding here.
 3. 509, Fire Board Capital. Recommending \$306,000.00. The County made some operational/management changes years ago; however, the millage is still separate that supports that.
 4. 801, Library. Library requesting \$498,990.00. That amount of revenue should be sufficiently generated without requesting a millage increase.
 5. 803, Fire Board Operations. Last year's funding was \$893,157.00. Recommending \$849,133.00. Some of the items that were requested were appropriate; however, Administration felt the mission-critical things they need are within the appropriated amount.
 6. 214, Railroad Track Maintenance. Recommending \$15,000.00. This is for the Guardian rail spur.
 7. 217, Airport Maintenance. Because of FAA requirements, not recommending any funding.
- i. Special Revenue Funds (With No County Subsidy)
1. 201-051, Tourism Promotion. Comes from Accommodations Tax. Funding the Chamber of Commerce and the Olde English Tourism District. Increased Olde English Tourism District amount. Recommending \$44,037.00.
 2. 202-052, Tourism Related. Providing a few more dollars to the Chamber and to the Railroad Museum for promotion. Recommending \$73,127.00.
 3. 210, Used Oil Grant. Funding that comes in from the State to help buy containers, covers and concrete that is used at the Recycling Centers to collect used oil.
 4. 211, Waste Tire Grant. Funding for covers and concrete to collect tires.
 5. 216, Clerk of Court. Anticipate receiving \$73,289.00. Management of Title IVD funds for use in Family Court.

6. 230, Victim Assistance. Funds earmarked which have to go toward the notification for victims in the judicial system process.
7. 229-079, 911 Tariff. Fees on landlines in the County. Anticipate the number to decline because of the use of cell phones. Funds are restricted for capital upgrade in the 911 system. Working on operability program in the County.
8. 230-050, Emergency Performance Grant. No funding requested.

{5-Minute Break}

j. Vehicle And Capital Projects Improvements.

1. Fund 224
 - i. Data Processing. Utility van for servicing County departments.
 - ii. Detention Center. Recommending a van to transport detainees and inmates.
 - iii. Maintenance. S-10 Pickup Truck.
 - iv. Planning and Zoning. 4WD vehicles for traversing throughout the County.
 - v. Sheriff. (2) Chevy Caprice with equipment; Chevy Tahoe's equipped.
 - vi. Transit. Goshen Cutaway Buses.
 - vii. EMS. Ambulance; Replace Rescue Vehicle.
2. Fund 225
 - i. Software development for general ledger system in Finance Department.
 - ii. Aerial photography for Tax Assessor's Office.
 - iii. Firewall infrastructure, switch, and data security for IT Department.
 - iv. Replace tough books in EMS Department. Current ones are at end of their life.
 - v. Various parks and maintenance or replacement of playground equipment - Recreation Department.
3. Fund 404
 - i. Building Improvements/Construction. Building problems throughout the year.
 - ii. Replace dilapidated Southeastern Substation.
 - iii. Security cameras for Courthouse.
4. Fund 406
 - i. Utilities and landscaping contract from Walter Brown Industrial Park. Looking at potential to do various things in-house.
5. Fund 413
 - i. 2 small dumptrucks for Public Works. Current ones at end of their useful life.
 - ii. Replace motorgrader for Public Works.
6. Fund 414
 - i. Track hoe for Solid Waste. To pile the wood at the Chipping Facility.
 - ii. 2 lawn mowers. Grass cutting crew cuts grass at all Recycling Centers. Current mowers at end of their useful life.
 - iii. Replace roll-off containers. When they rust and get older, not worth welding. One will go to the Hospital to pick up their waste and other ones will be put behind the wall at Jenkinsville site. The metal from the containers that will be scrapped will be recycled.
7. Fund 509
 - i. Fire Apparatus. Last year, the County delayed the purchase of a fire truck. This will allow the County to get back on cycle, as it takes nearly a year to purchase and spec a truck.

k. Other Questions And Comments:

- i. Consider adding a metal detector downstairs, along with security guards to protect the County employees and Council Members.
- ii. Could this be handled in safety budget?
- iii. The security personnel would be an issue.

- iv. Is there a performance measurement tool or a way that we assess the number of county employees that we have or the number of department heads, based on the size of the County to make sure we are operating efficiently; that we are being fiscally sound?
- v. The County has historically been allocating \$100,000.00 per year for the water purveyors to maintain increased fire protection in the County. Is that in this budget? That \$100,000.00 was not budgeted; however, Administration believes that if a situation were to occur, the County has adequate reserve to be able to address this issue. Council was asked if this needs to be brought forward. Council's consensus was to avoid adding millage to the budget, and to deal with this on an as-needed basis. Council was assured that it has the capability to react to this type of situation.
- vi. May 12, 2014 – Proposed Third Reading of FY 2014-2015 budget.
- vii. Mr. Pope addressed the Annual Budget Cross Organization By Account Classification Report saying this report includes in detail, every fund, by revenue and expenses. This, he said, is accurate, based on tonight's discussion. The General Fund recommended budget is \$33,247,526.00.
- viii. At last Work Session, there was some discussion about discretionary funds. Mr. Pope indicated his recommendation was to move forward with the budgeted amount of \$2,500.00 per district; however, if Council approves that amount, before any dollars are expended, staff is working on a draft policy that this be brought through the committee process to be implemented based on policy.
- ix. Consideration to add Public Information Officer or possibility of hiring a PR firm and consideration of distribution of a county-wide newsletter.

4. ADJOURN

The meeting was adjourned at 10:00 P.M., upon unanimous approval of County Council.

SHRYLL M. BROWN
CLERK TO COUNCIL

DAVID L. FERGUSON, SR.
CHAIRMAN