

MINUTES REGULAR MEETING FAIRFIELD COUNTY COUNCIL APRIL 25, 2016

Present: Carolyn B. Robinson, Mary Lynn Kinley, Marion B. Robinson, Dan W. Ruff, Billy Smith, Walter Larry Stewart, Council Members; J. Milton Pope, County Administrator; Davis Anderson, Deputy County Administrator; Shryll M. Brown, Clerk to Council; Jack James, County Attorney

Absent:

Kamau Marcharia

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (e), as amended, the following persons and/or organizations have been notified of the time, date, and location of this meeting: The Independent Voice of Blythewood and Fairfield, Winnsboro Cablevision and one hundred fifteen other individuals.

CALL TO ORDER

Chairman Robinson called the meeting to order at 6:01 P.M.

2. APPROVAL OF AGENDA

Council Member Robinson requested Council's approval to add the item of Georgetown County vs. Repko to tonight's agenda. The S. C. Association of Counties has requested that Fairfield County, as well as other counties, to add their name in an Amicus Brief to support Georgetown County in their efforts to prevent taxpayers from having the obligation of being bound to pay developer costs. The County has to respond to this by Friday this week, and is something that if not stopped, it will go on in all counties all over the State. He asked that this be added under the County Administrator's Report as Item F. The motion was seconded by Council Member Kinley, and unanimously approved by Council.

It was moved by Council Member Robinson; seconded by Council Member Kinley to approve the agenda, with the addition of the Georgetown vs. Repko matter, as set forth above. **The motion carried unanimously.**

3. INVOCATION

Council Member Smith led in the Invocation.

4. APPROVAL OF MINUTES

It was moved by Council Member Robinson; seconded by Council Member Stewart to approve the minutes of the Regular Meeting of April 11, 2016; Budget Work Session of April 12, 2016 and Special Meeting of April 16, 2016. **The motion carried unanimously.**

5. PUBLIC PRESENTATIONS

None.

- 6. 1ST PUBLIC COMMENT (3 MINUTES): INPUT MUST PERTAIN TO ITEMS ON THE AGENDA, FOR WHICH NO PUBLIC HEARING IS REQUIRED OR HAS BEEN SCHEDULED. THE TOTAL TIME ALLOCATED TO THIS PUBLIC COMMENT SEGMENT IS 30 MINUTES.
 - Mrs. Wanda Carnes Budget
 - ☐ Mr. Jimmy Ray Douglas Budget
 - ☐ Mrs. Shirley Greene Strategic Plan

7. PUBLIC HEARING

To Establish Operating And Capital Budgets For The Operation Of The County Government Of Fairfield County For The Fiscal Year Commencing July 1, 2016 To Provide For The Levy Of Taxes For Fairfield County For The Fiscal Year Commencing July 1, 2016; To Provide For The Expenditure Of Tax Revenues And Other County Funds; To Provide For Other County Purposes; To Provide For Certain Fiscal And Other Matters Relating To County Government; And Other Matters Related Thereto. Chairman Robinson opened public hearing at 6:14 P.M. No one signed to speak; therefore, Chairman Robinson closed public hearing at 6:15 P.M.

8. ORDINANCES, RESOLUTIONS AND ORDERS

A. Second Reading: Ordinance No. 664 - To Establish Operating And Capital Budgets For The Operation Of The County Government Of Fairfield County For The Fiscal Year Commencing July 1, 2016 To Provide For The Levy Of Taxes For Fairfield County For The Fiscal Year Commencing July 1, 2016; To Provide For The Expenditure Of Tax Revenues And Other County Funds; To Provide For Other County Purposes; To Provide For Certain Fiscal And Other Matters Relating To County Government; And Other Matters Related Thereto.

Mr. Pope prefaced the discussion of Second Reading by mentioning information that was provided to the Council previously. From the budget work session, staff followed up with all of the requested information and those changes that staff was asked to come back with. As an overview in total, except for the last item in the "Total Changes In Revenue", with the Workforce Liaison Department, (attached hereto as Exhibit A), all of the others staff has accomplished those things within the recommended budget, as presented by the County Administrator. Those items that have been addressed were kept within the same budget dollars, and did not change the budget dollars. Depending on what action or if Council takes an action on the last item, then that would be a further reduction to the numbers. Staff has accomplished those items that Council asked staff to adjust and were addressed within the dollars that existed.

Additionally, Mr. Pope stated in 2013, a previous Council provided an audit on the Local Option Sales Tax Fund. There were several questions surrounding the LOST Fund, which was an independent and separate audit that was provided. This year, one of the recommendations that came out of that audit was that each and every year that the County proposed the budget, the County had to list in the budget how the formula was come up with to provide the LOST estimate. This year the amount of revenue projected is \$1,391,792.00. One of the adjustments discussed in the work session, which was done so fiscally responsible, based upon the closing of Walmart, which was the largest retailer, was actually flowed into the budget estimate. When the auditors come in and look at the calculation, that will be documented. The Council, based upon the adopted Ordinance, did require that 100% of revenue for the Local Option Sales Tax go back toward the credit of Local Option Sales Tax for property tax reduction. Municipalities had to choose by

Ordinance whether or not they chose to use 100% or not. All that is required by law is 71%. The other big difference for municipalities versus the unincorporated area of the County is that municipalities get two tax credit factors and people in the unincorporated area of the County only get one tax credit factor, which is a disparity in the amount of property tax credit received. In regard to water and sewer, the Local Option Sales Tax is funded totally differently in the relationship with the Town of Winnsboro. In 2015, an additional adjustment of \$300,000.00 was made because additional revenue was received under the Robin Hood provision.

In order for these changes in revenue to be incorporated into Second Reading, it would have to be done by motion--in total, or vote on each one individually.

It was moved by Council Member Stewart; seconded by Council Member Robinson, that Council pass the Motions List as in total. **The motion carried unanimously.**

It was moved by Council Member Stewart; seconded by Council Member Robinson to approve Second Reading of Ordinance No. 664. **The motion carried unanimously.**

Mr. Pope set forth that what is pending on the budget calendar is another scheduled work session for May 3, 2016 and Third and Final Reading on May 9, 2016. He satt4ed there were some capital items that were discussed and staff also received information from the Association of Counties on Friday that there could be some changes in health insurance costs from the State, and possibly some changes in the retirement contributions that have to be paid, both from an employer standpoint and from employee standpoint. With the State going through its budget process, if those things are legislatively passed, staff will recommend those changes on Third Reading and staff will also supply to Council an agenda to go through those items that need additional discussion.

- **B. Second Reading: Ordinance No. 665** Disposal of Surplus Property (Real): Parcel 161-00-02-017-000, 4459 Jackson Creek Road Winnsboro, SC 29180, (House & Land). *It was moved by Council Member Robinson; seconded by Council Member Kinley to approve Second Reading of Ordinance No. 665.* **The motion carried unanimously.**
- **C. Second Reading: Ordinance No. 666** Disposal of Surplus Property (Real): Parcel 145-02-02-012-000, 128 Sixth Street Winnsboro, SC 29180. *It was moved by Council Member Kinley; seconded by Council Member Robinson to approve Second Reading of Ordinance No.* 666. **The motion carried unanimously.**
- **D. Second Reading: Ordinance No. 667** Disposal of Surplus Property (Real): Parcel 126-03-23-002-000, 550 Fourth Street Winnsboro, SC 29180. *It was moved by Council Member Kinley; seconded by Council Member Robinson to approve Second Reading of Ordinance No. 667.* **The motion carried unanimously.**

9. BOARD AND COMMISSION MINUTES

Provided as information.

10. BOARD AND COMMISSION APPOINTMENTS

It was moved by Council Member Robinson; seconded by Council Member Kinley to approve the Appointment Ratification as presented for the Fairfield County Council on Aging Board. **The motion carried unanimously.** The Clerk announced the following

appointments: Mr. Hubert "Herb" Rentz (representing District 7); Mrs. Bobbie Dove (representing District 2).

11. OLD BUSINESS

None.

12. NEW BUSINESS

None.

13. COUNTY ADMINISTRATOR'S REPORT

- A. Recreation Contract Addendum (Lake Monticello Lights) This is a request for an addendum to the Lovelace Contract, which is the construction company that is doing the recreational projects as well as the public safety projects for the County. This is to include installation of field lights at Lake Monticello. From a staff perspective, this is something that staff wanted to do for quite some time. Council gave funding in last year's budget for funding for the installation of lighting. The project was bid; however, the County did not receive any bids back on the proposal. Therefore, staff is asking to add an addendum to the existing contract order to get the work done this fiscal year. The reason the performance and payment of bonds and builders' risk information is listed this way is staff had asked for a proposal to get estimates; however, if Council grants the request to add this as an addendum, it gets added under the already protection in the contract. The cost is estimated to be \$93,688.00. The \$90,000.00 was already budgeted. The committee is recommending that Council use some of the existing remaining funds from the drainage work at Drawdy Park, which came in at \$27,000.00 under the bid to offset the \$3,688.00 to cover that cost. It was moved by Council Member Smith; seconded by Council Member Kinley to approve the Addendum to the Recreation Contract for Lake Monticello lights. The motion carried unanimously.
- **B. Strategic Plan Update.** Strategic Planning workshop being held this evening at McCrorey-Liston School of Technology. The last one will be held tomorrow at Geiger Elementary School from 6:30 P.M. 8:30 P.M. The consultants will be compiling all of the information that has been heard throughout the events and will be meeting back with staff to have a concluding meeting and to also meet with staff to get the draft documents back to Council. Have had decent participation. Had hoped for more participation; however, it is the feeling that information is being received from all facets of the community. It will be left up to Council as far as approving the plan. There will be recommendations for implementation as well.
- **C. Local Government Fund Update.** The Senate has recommended \$28,000,000.00 increase to the Local Government Fund, which will replace about a fourth of the funding that should be replaced. 75% is still missing or is not fully funded.
- **D. Evil Vixen Promotion Inc. Business Plan.** They had put on a concert in the Blackstock community two years ago. There was a good turnout at that time. They are planning another event for September, 2017 in the Blackstock community. Nothing needs to come before Council regarding this matter; however, there are some permitting issues as well as public safety issues that need to be discussed with the promotion company.
- **E. Supreme Court Ruling On Executive Session.** Received information from our County Attorney regarding a recent case dealing with executive sessions. One of the things that needs to be added to the County bylaws is to make sure the following language is added: "Subsequent to executive session, Council may take action on matters

<u>discussed in executive session</u>" and posted on the Council's agenda, per executive session items. This matter will be brought forth as a change to the Council's bylaws.

F. Amicus Brief. This is a case in Georgetown County where a develop sued and requiring that the County pay the development. The Association of Counties has requested that the County participate in this matter, as it could have some ramification on local governments with developers that come in and do business with local governments so that counties are not bound in any way. The request is for Fairfield County to join in with the other 45 counti8es in supporting the Amicus Brief to prevent the County from being bound by undo costs of the taxpayers for developers that may be speculating on commercial or residential subdivisions or any other projects. A response is requested to be provided by this Friday. It was moved by Council Member Robinson; seconded by Council Member Stewart that Fairfield County join in with the Amicus Brief and go forward with supporting the other counties. **The motion carried unanimously.**

14. CLERK TO COUNCIL'S REPORT

A. Timeline on the status of the Noise Ordinance.

15. 2ND PUBLIC COMMENT (3 MINUTES): INPUT CAN BE TO INTRODUCE AN ITEM NOT CURRENTLY UNDER COUNCIL'S CONSIDERATION OR BRING A CONCERN TO COUNCIL'S ATTENTION. THE TOTAL TIME ALLOCATED TO THIS PUBLIC COMMENT SEGMENT IS 30 MINUTES.

Ms. Bertha Goins - Budget Work Session

16. COUNTY COUNCIL TIME

Council Member Robinson

• Thanked to the individuals who called and sent cards to him, which meant a lot.

Chairman Robinson

- 20th Annual Read-In: Friday, April 29, 2016, 10:00 a.m., Fortune Springs Park
- Historical Preservation: Sunday, May 1, 2016, 3:00 p.m. 5:00 p.m., Museum
- Wings and Wheels Air Show: Saturday, May 7, 2016, 10:00 a.m. 3:00 p.m., Airport

Council Member Ruff

Arts on the Ridge Festival: May 6 - May 7, 2016

17. EXECUTIVE SESSION

At 6:45 P.M., it was moved by Council Member Kinley; seconded by Council Member Robinson to go in executive session to discuss a water and sewer matter with Grand Central Station; personnel matters regarding County Administrator and Economic Development Director and economic development update regarding Department of Commerce projects. **The motion carried unanimously.**

At 7:22 P.M., it was moved by Council Member Kinley; seconded by Council Member Robinson to come out of executive session and return to open session. **The motion carried unanimously.**

No action was taken in executive session.

18. ADJOURN

The meeting was adjourned at 7:22 P.M., upon the unanimous approval of Council.

SHRYLL M. BROWN CLERK TO COUNCIL CAROLYN B. ROBINSON CHAIRMAN

Fairfield County Council

Department	Motions List	

Solid Waste

Sponsor	Recommendation
Description	

Funding

		Administration
received. Recommend increasing Recyclable Revenue by \$26,785, this increase will fund opening the	with Mr. Gaston, there is a large check expected, \$20,000 +. This would basically double the current amount	Administration Recyclable Revenue - the recommendation was made based on current trends. However, after discussion

the current amount 26,785

20	recycling centers on Wednesdays.

Total Changes in Revenue			L	
Administration	Administration	Performance Audit (Fund with \$30,000 reduction from Clemson Ext.)		
Administration	Administration	Performance Audit (Fund with \$6,000 reduction from Tax Assessor)		
County Allocations	Administration	Prorate Clemson for 3 months - \$40,000 - \$30,000 = \$10,000		
Economic Development	Administration	Move WB Industrial Park Landscaping to Economic Development		
Solid Waste	Administration	Open recycling centers on Wednesday - Salaries and Benefits		
Tax Assessor	Administration	Removal of \$6,000 from Tax Assessor Software Maintenance Agreement		
WB Industrial	Administration	Move WB Industrial Park Landscaping to Economic Development		
Workforce Liaison Department	County Council	Total Budget		
Total Changes in Expenses			11	

(31,211)

(57,996)

(26,400)26,785 (6,000) (30,000)

6,000

30,000

26,400

Notes/Responses to Questions

Charging for Mulch

Fuel

2016 Adopted - \$899,825 and the 2017 Administrator Recommendation - \$871,975 - is a decrease.

Treasurer's Documentation System

for the final adoption of the budget.

Discussion resulted in a consensus not to charge. Two primary reasons, we have an existing surplus, charging would potentially discourage use. And, currently there is no sufficient method in place to collect money.

A quote is attached, however, it is dated. An updated quote is being obtained. If approved to move forward, the item will be moved to Capital Assets

Capital Asset Description

or intangible assets that are used in operations. The County's threshold is \$5,000. improvements, buildings, building improvements, leasehold improvements, infrastructure, historical treasures & works of art, and all other tangible put the asset into place. Capital assets include moveable property (furniture & fixtures, machinery & equipment, automobiles, etc.), land, land GASB 34 states that capital assets should be reported at historical cost. The cost of a capital asset should include any charges necessary to

Customer: Fairfield County



Account Manager: Chris Johnson 105 Tech Lane, Liberty, SC 29657

Phone: (864) 343-0332 Fax: (864) 343-0432

Inside Sales: Kami Turner Phone: (864) 343-0320 ~ Fax: (864) 343-04201

Date: August 8th, 2015

Subject: Document Archival for Treasurer's Office

The following quote is to provide an estimate of software and KeyMark Technical Services to expand existing OnBase system for document scanning and archival of Treasurer's. This quote is valid for 30 days from the above

date

<u>ltem</u>	Į.	Unit Cost	Qty.		Total		Extended
Hardware							
Fujitsu SV-600	\$	795.00	1	\$	795.00		
Sub-Total Hardware				\$	795.00		
Discount		15%	1	\$	(119.25)		
Total Hardware				\$	675.75	\$	675.75
OnBase Software				\pm			
Production Document Imaging (2+)	\$	2,000.00	1	\$	2,000.00		
OnBase Named Clients (1-100)	\$	600.00	1	\$	600.00		
Total OnBase Software				\$	2,600.00	\$	2,600.00
Technical Services - Time & Materials				+			
ESTIMATE - KeyMark hours required for							
installation and configuration of purchased		- 1					
software. Actual services to be billed as time and							
materials.	\$	225.00	60	\$	13,500.00		
Total Technical Services	_			\$	13,500.00	\$	13,500.00
Annual Maintenance						-	
Hardware Warranty - Fujitsu SV-600	\$	99.00	1	\$	99.00		
OnBase Maintenance	\$	520.00	1	\$	520.00		
Total Annual Maintenance				\$	619.00	\$	619,00
Total Cost						\$	17,394.75
Assumptions:	_					_	
1. Travel costs are not included in this proposal. Travel costs will	be bi	lled as actual.					
2. Taxes will be charged on all taxable items.	-				• • •		

Treasurer Office

- 4. This Technical Services Statement of Work ("SOW") is part of and incorporated into the [Master Services Agreement ("MSA")] or (System integration Services Agreement ("SISA")], by and between Customer and KeyMark, Inc., and is subject to the terms and conditions of the Agreement and any definitions contained in the Agreement. Professional services hours for this effort will be authorized upon execution of this document or by submitting a purchase order to KeyMark.
- 5. This preliminary quote is valid for 30 days, and subject to change following price confirmation by the Vendor(s) whose software, hardware, services or support is proposed for Customer consideration herein.
- 6. At the time of invoicing, this order will be subject to final sales tax calculations which may or may not be in agreement with the fees quoted above. Final determination of sales tax fees will be based on specific customer requirements, including, among others, the method of software delivery, the actual "ship to" address, the sales tax requirements in effect at the time of delivery, and whether KeyMark has a vaild Sales Tax exemption certificate on file.