

ORDINANCE NO. 542

TO ESTABLISH OPERATING AND CAPITAL BUDGETS FOR THE OPERATION OF THE COUNTY GOVERNMENT OF FAIRFIELD COUNTY FOR THE FISCAL YEAR COMMENCING JULY 1, 2008; TO PROVIDE FOR THE LEVY OF TAXES FOR FAIRFIELD COUNTY FOR THE FISCAL YEAR COMMENCING JULY 1, 2008; TO PROVIDE FOR THE EXPENDITURE OF TAX REVENUES AND OTHER COUNTY FUNDS; TO PROVIDE FOR OTHER COUNTY PURPOSES; TO PROVIDE FOR CERTAIN FISCAL AND OTHER MATTERS RELATING TO COUNTY GOVERNMENT, AND OTHER MATTERS RELATED THERETO.

Section 1: Be it ordained and enacted by the County Council of Fairfield County, South Carolina: Extending through June 30, 2009, the following sums, if so much is necessary, are hereby appropriated from the general fund of Fairfield County to meet the ordinary expenses of the County as hereafter indicated:

GENERAL FUND

100-001	County Council	289,237
100-002	County Attorney	116,152
100-003	County Administrator	233,365
100-004	Finance	490,422
100-005	Human Resources	265,678
100-006	Purchasing	150,387
100-007	Data Processing	396,770
100-008	General Operating	2,591,831
100-009	Tax Assessor	294,815
100-010	Tax Collector	112,759
100-011	Building Maintenance	429,541
100-012	Planning/Building/Zoning	243,343
100-013	Transit System	128,895
100-014	Economic Development	143,485
100-015	Detention Center	1,598,983
100-016	Road Maintenance	1,243,153
100-017	Solid Waste	1,815,679
100-017-052	Solid Waste Transport	200,169
100-018	Animal Control	162,306
100-019	Probate Judge	148,086
100-020	Auditor	108,137
100-021	Treasurer	131,905
100-022	Clerk of Court	275,673
100-023	Clerk of Court/Family Court	114,453
100-024	Property Tax Refunds	260,000
100-025	Coroner	72,623
100-026	Sheriff	2,767,162
100-027	Magistrates	450,883
100-029	Voter Registration/Election Commission	133,689
100-030	Department of Social Services	60,100
100-031	Veteran's Affairs	87,832

100-032	Legislative Delegation	2,579
100-033	Airport Commission	47,350
100-034	Emergency Management	670,733
100-035	Keep Fairfield Beautiful	13,000
100-035	Soil & Water Conservation	32,289
100-035	Historical Commission/Museum	66,488
100-035	Summer Youth Program	16,148
100-035	Good Samaritan House	12,000
100-035	Highway Patrol Reimbursement	500
100-035	Health Department	52,907
100-035	Board of Disabilities	16,000
100-035	Columbia Area Mental Health	60,000
100-035	Clemson Extension Service	35,790
100-035	Fairfield County Substance Abuse Commission	42,288
100-035	Central Carolina Economic Development Alliance	72,000
100-035	Fairfield Archives and History	150
100-035	Parenting Partners	4,500
100-035	Sewer Line Extension	5,130
100-035	Rescue Squad	28,000
100-035	Solicitor's Office	50,000
100-035	Circuit Court Judge	0
100-035	Indigent Care	79,764
100-035	Public Defender	2,000
100-035	Y.O.U.T.H.	0
100-035	Midlands Technical College	112,600
100-035	County Loans	53,321
100-035	Sistercare	2,850
100-035	Richland Primary Health Care	50,000
100-035	Prevention Program	0
100-035	Teen Institute	27,750
100-035	Fairfield County Council On Aging	93,411
100-035	Literacy Council	5,600
100-035	MEBA	7,500
100-035	American Red Cross	2,500
100-035	Midlands Fatherhood Coalition	20,000
100-036-035	Recreation Department	698,767
100-042	General Fund Distribution	1,391,364
	TOTAL GENERAL FUND	\$19,292,792

AGENCY FUNDS/COMPONENT UNITS

501	EMS Capital	498,777
502	EMS	2,649,109
507	Hospital	924,760
509	Fireboard Debt and Capital	533,073
801	Library	456,350
803	Fire Board/Operations	971,635
	AGENCY FUNDS/COMPONENT UNITS	\$6,033,704

SPECIAL REVENUE FUNDS/OTHER FUNDS

201-051	Acc. Tax/Tourism Prom. – Chamber of Commerce	22,500
201-051	Acc. Tax/Tourism Prom. – Old English District	2,500
202-052	Acc. Tax/Tourism Related – Chamber of Commerce	44,000
202-052	Acc. Tax/Tourism Related – Arts Council	2,500
202-052	Acc. Tax/Tourism Related – Mini Park Leases	0
202-052	Acc. Tax/Tourism Related-Railroad Museum	20,500
205-055	Sheriff Child Support	27,557
206-056	Transit/Administration	137,894
206-056	Transit/Operations	266,282
206-056	Transit/Medicaid	320,235
206-056	Transit Capital	0
210-060	Used Oil Grant	9,125
211-061	Waste Tire Recycling	19,730
214-098	Railroad Track Maintenance	15,000
216-066	Clerk of Court-IV-D	34,859
220-070	Victim Assistance Fund	65,108
224-074	Vehicle Replacement Fund	356,100
225-075	Capital Improvement Fund	693,800
229-079	911 Tariff	140,300
230-050	Emergency Performance Grant	10,000
238-064	Litter Control Program	35,558
241-041	Workforce Investment Act	328,847
249-049	Solid Waste Collection Program	0
	TOTAL SPECIAL REVENUE FUNDS/OTHER FUNDS	\$2,552,395

DEBT SERVICE FUND

301	1996 Bond Issue	467,250
301	2008 Bond Issue	600,912
	TOTAL DEBT SERVICE	\$1,068,162

CAPITAL PROJECTS FUND

404	Building Contingency Fund	258,500
405	Fairfield Road Program	0
406	WB Industrial Park	100,000
407	McMaster Industrial Park	100,000
	TOTAL CAPITAL PROJECTS	\$458,500

	TOTAL APPROPRIATIONS/ALL FUNDS	\$29,405,553
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Section 2: For the purpose of meeting the appropriation made in this ordinance the following receipts and anticipated revenues of Fairfield County are hereby allotted for such purposes, together with all other income not specifically allocated to other purposes. It is estimated that the following revenue will accrue to Fairfield County during the fiscal year of 2008-2009.

GENERAL FUND

Property Taxes

4101	Current Utilities Taxes	6,596,838
4102	Current Railroad Taxes	166,609
4103	County Business/Personal	15,069
4104	Current Manufacturer's Non Exempt Reimbursement	177,685
4016	Current Boat and Motor Taxes	46,045
4107	Current Planes Taxes	734
4108	State Business/Personal	208,182
4109	Current Mobile Home Taxes	515,693
4110	Current Real Property Taxes	4,476,661
4111	Current Vehicle Taxes	806,362
4112	Delinquent Taxes	395,700
4113	Penalties	58,250
4117	Homestead Exemption	0
4119	Merchant Inventory Tax	12,000
4130	Payments in Lieu of Taxes	1,105,768
4134	Multi-county Industrial Park	461,000
	SUBTOTAL	\$15,042,596

Fairfield County Revenues

4201	Bank Interest	264,500
4202	Interest on Investments	75,000
4410	Pipe Reimbursement	100
4411	Transfer Station Fees	250,000
4412	Transfer Station Permits	100
4413	Gasoline Sales	35,000
4416	Copying and Printing	12,900
4417	Cable TV Franchise Fees	5,000
4418	Animal Control Fees	1,800
4419	Tax Assessor's Office Fees	5,000
4421	Planning/Building/Zoning Permits	110,000
4427	Return Check Fee	50
4434	Report Fees	500
4435	Tax Deed Charge	50
4436	Recreation Fees	63,071
4437	Museum Collections	625
4610	Miscellaneous	20,000
4612	Recyclable Revenue	15,000
4613	Insurance Claim Reimb	5,000
4615	Sale of County Property	20,000

4617	Lodging of City Prisoners	3,000
4616	Rental Revenue	0
4632	Land Sale-Del Tax Collector	150,000
4637	Delinquent Postage/Adv Reimb.	25,000
4710	Appropriation from Fund Balance	0
4812	Contract Revenue	6,000
6012	Transfer in-EMS Capital	100,000
	SUBTOTAL	\$1,167,696

State of South Carolina Revenues

4131	Motor Carrier Taxes	75,000
4133	Accommodations Tax	12,500
4424	Solid Waste Disposal tax	7,000
4511	Pollution Control Act Fines	1,000
4512	Department of Social Services	30,000
4513	State Aid	1,400,000
4514	State Salary Supplements	6,000
4515	Veteran State Supplements	5,000
4517	Election Commission	10,000
4520	Vital Statistics/DHEC	4,000
4132	Beer and Wine Taxes	20,000
4519	National Forestry Fund	35,000
4135	Sales Tax Revenues	864,000
	SUBTOTAL	\$2,469,500

Fairfield County Sheriff's Office Revenues

4420	Service and Execution Fees	34,000
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Fairfield County Probate Judge Revenues

4340	Fees	32,000
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Fairfield County Magistrate Revenues

4310	Fines and Fees	\$248,000
4311	Civil Fees	12,000
	SUBTOTAL	\$260,000

Fairfield County Clerk of Court

4320	Fines and Fees	120,000
4330	Family Court Fees	100,000
4414	State Documentary Stamps	60,000
4415	Local Documentary Stamps	7,000
	SUBTOTAL	287,000

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Section 3: To further meet the appropriations provided by this ordinance, the Fairfield County Auditor is authorized and directed to levy upon taxable property in Fairfield County, South Carolina, and the Fairfield County Treasurer is directed to collect a tax necessary to meet all budget requirements, except as provided for by other revenue sources, for the operation of the County government for the fiscal year beginning July 1, 2008 and ending June 30, 2009. In determining the appropriate tax levy for each item, the Fairfield County Auditor shall assume a 98% collection rate. Once the Auditor has determined the levy required to meet appropriations, this information shall be submitted to County Council, which shall review and approve the levies prior to the preparation of tax notices. County Council shall establish millage levies over which they have jurisdiction by the adoption of an appropriate resolution and shall then transmit the approved resolution to the Auditor.

Section 4: All purchases made by County departments shall be made in accordance with the ordinance establishing a centralized purchasing system for the procurement of goods and services required by Fairfield County in conformance with purchasing policies established and approved by the County governing body. The appropriations provided in the ordinance shall not in any case be exceeded, and any contracts which may be made or which may in any manner result in the expenditure of funds in excess of the appropriations provided in this ordinance shall not be binding upon Fairfield County. Each department head is charged with the duty of ascertaining in advance whether or not the appropriations are sufficient to pay for the furnishing of such supplies, commodities or services.

Section 5: No money appropriated for any specific purpose under the provisions of this ordinance shall be used for any other purpose than specified; provided however, that the Fairfield County Administrator may reallocate budgeted but unexpended funds within any county office, department, board, commission or

institution receiving County funds; provided, further that the Fairfield County Council or a majority thereof may in its discretion by proper resolution transfer or reallocate budgeted but unexpended funds from one County office, department, board, commission, or institution to another. Any amount appropriated in this ordinance may be discontinued at any time by appropriate action of a majority of the County governing body.

Section 6: (A) The County is hereby empowered to borrow in anticipation of tax or other revenues for County purposes any sum not exceeding the amount anticipated to be received from taxes and other revenues during the current or succeeding fiscal year, and not only to pledge the taxes or other revenues anticipated in the current or succeeding fiscal year, but to pledge also, the full faith and credit of Fairfield County for the repayment of any sums so borrowed. Such sums shall be payable at such time, upon such items and in such sums as may be negotiated between the County and the lender.

(B) The Chairman of the Fairfield County Council and the Fairfield County Administrator are hereby authorized and empowered to borrow at any time and from time to time during the current fiscal year or the fiscal year commencing July 1, 2008, in anticipation revenues during the current or succeeding fiscal year from the Fairfield County Vehicle/Equipment Replacement Fund, as established by Ordinance No. 409 and to pledge the revenues anticipated by Fairfield County in the current or succeeding fiscal year and also the full faith and credit of Fairfield County for the repayment of any sums so borrowed. The Fairfield County Treasurer is hereby authorized and directed to make such loans and investments as authorized by County Treasurers under section 12-45-220, code ann., 1976, as amended, from funds not necessary for current expenses. Such loans shall be evidenced by one or more general obligation tax anticipation notes executed by the Chairman of the Fairfield County Council and attested by the Fairfield County Administrator, and all such notes shall bear interest from date until paid at an interest rate equal to the average monthly interest rate paid on investments during the term of such notes on funds invested in the South Carolina State Treasurer's Investment Pool. The Fairfield County Auditor shall levy and the Fairfield County Treasurer shall collect in the same manner as county taxes are levied and collected, a tax on all taxable property in Fairfield County sufficient to pay the principal and interest on such notes and to create such sinking funds as may be necessary to assure the repayment thereof. The Fairfield County Auditor and the Fairfield County Treasurer shall be notified of each issue of notes, and such notice shall constitute a direction to the Fairfield County Auditor to levy and the Fairfield County Treasurer to collect, respectively, upon all taxable property in Fairfield County a tax sufficient to meet the payment of the principal and interest on said notes and to create such sinking funds as may be necessary therefore.

Section 7: An independent annual audit of all financial records and transactions of the County shall be made by a Certified Public Accountant or firm of public accountants who have no personal interest, direct or indirect in the fiscal affairs of the County government of Fairfield County or any of its officers. The County Council may, without requiring competitive bids, designate such accountant or firm annually or for a period not exceeding five years, provided that such designation shall be made not later than thirty days after the beginning of such fiscal year. Unless included in the annual County audit, an annual audit of each agency, board, bureau, or commission of Fairfield County, funded in whole or in part by County funds shall be made. Furthermore, any agency or organization not directly affiliated with Fairfield County Government, but receiving any funding from Fairfield County, shall have an annual audit performed by a qualified accountant holding a license from the State of South Carolina. Copies of the annual County audit and such other audits as are required by this section shall be filed in the Office of the Comptroller for Fairfield County and provided to the Fairfield County Administrator and every member of the County governing body. The audit reports shall be made available for public inspection. Additionally, a copy of the annual audit of the County shall be available at the Fairfield County Library.

Section 8: When employees are required to travel on official business, the County shall pay reasonable amounts for transportation, meals, and lodging according to the then current Fairfield County travel policy. If the employee's personal vehicle is utilized, the employee shall be reimbursed at the prevailing federal rate for each mile traveled. Reimbursement for meal expenses shall not exceed \$43.00 for in state and \$60.00 for out-of-state travel for a twenty-four hour period. All out-of-county travel, excluding same-day trips to surrounding counties, and law enforcement trips authorized by the Fairfield County Sheriff or his designee, shall be approved in advance by the supervising Department Head and the County Administrator. All advance travel funds approved by the County Administrator shall be accounted for to the County Administrator within thirty (30) days of the conclusion date of the trip, with all necessary and appropriate documentation and receipts attached. The County Administrator is authorized and directed to develop and implement travel reimbursement procedures for all non-elected employees of Fairfield County.

Any authorized deputy for the Sheriff's Office directed by the Sheriff to work in plain clothes shall be paid \$475.00 per year for clothing allowance, provided that this payment shall be made in equal installments in December and June for any plain clothes Officer that has been employed for the previous six months.

Section 9: Persons retiring after the effective date of this ordinance shall be entitled to have the cost of their health insurance under the County's health insurance program paid in accordance with the eligibility guidelines as set forth by the Employee Insurance Program.

Section 10: The Fairfield County Tax Collector may call upon the Fairfield County Sheriff or any deputy or constable of the County to render such aid and assistance as may be necessary in the eviction of any occupant or tenant in possession of any property at any time when eviction shall be lawful and proper in the discharge of the duties of the Office of the Tax Collector. Such aid and assistance shall be rendered without cost other than those provided by law.

Section 11: The fiscal and budgetary authority of Fairfield County Government shall commence on the first day of July of each year and shall end on the thirtieth day of June the following year. The County Council may from time to time make supplemental appropriations, which shall specify the source of funds for such appropriations. The County governing body and/or the County Administrator may require reports, estimates and statistics from any County agency or department as may be necessary in the preparation of annual budgets or supplemental appropriations.

Section 12: Agencies, boards, and commissions which are partially funded by other counties and/or other governmental units must certify to the County Administrator the actual or anticipated amount of appropriated funds from other counties and/or governmental units prior to receiving any of the funds appropriated by this ordinance.

Section 13: Funds appropriated under this ordinance in the General Fund to any department, board, agency, or for any other purpose, but unexpended and unencumbered during the fiscal year shall revert to the general fund of Fairfield County at the end of the fiscal year.

Section 14: Fees and charges for services are hereby established as outlined below, except as otherwise provided for by State Statute.

<u>Department</u>	<u>Service</u>	<u>Fees/Charges</u>
All Departments	Copies	\$.30
Clerk of Court (effective 7/1/2005)	Letter/Legal Size Copies	.25
	Ledger Size Copies	.50
Planning and Building	Mobile Home Licenses	6.25
	Mobile Home Inspections	115.00
	Electrical Upgrade	31.25

The Tax Assessor's Office:

Aerial Blue Line Map	\$ 6.25
Small County Map	5.00 (effective 7/1/2008)
Large County Map	10.00 (effective 7/1/2008)

Map Size #1 (34x44)	\$30.00 (effective 7/1/2007)
Map Size #2 (22x34)	\$25.00 (effective 7/1/2007)
Map Size #3 (11x17)	\$10.00 (effective 7/1/2007)
Map Size #4 (8-1/2x11)	\$ 5.00 (effective 7/1/2008)

GIS Parcel-Line Mapping Data	\$500.00
GIS Aerial Photography	\$500.00
Owner Identification Data	\$500.00

(Purchaser must sign a personal use only agreement)

County Small District Map	\$ 5.00 (effective 7/1/2008)
County Large District Map	\$10.00 (effective 7/1/2008)

Section 15: All building permits and subdivision approvals issued by the Fairfield County Planning and Building Department shall be issued in accordance with the following rate schedule.

Schedule of Permit Fees

1) Building Permits:

<u>Total Valuation</u>	<u>Fee</u>
\$Less than \$1,000	No fee, unless inspection required, in which case a \$15.00 fee for each inspection shall be charged.

\$1,000-\$50,000	\$15.00 fee plus \$5.00 for each additional thousand and fraction thereof, to and including \$50,000.
\$50,001-\$100,000	\$260.00 fee plus \$4.00 for each additional thousand and fraction thereof, to and including \$100,000.
\$100,001-\$500,000	\$460.00 fee plus \$3.00 for each additional thousand and fraction thereof, to and including \$500,000.
\$500,001 and over	\$1,660.00 fee plus \$2.00 for each additional thousand and fraction thereof.

Fees for all mechanical, plumbing, electrical and gas shall be as follows: permit fees for all projects up to and including \$5,000 valuation shall be \$25.00. Projects over \$5,000 valuation shall be based on the fee schedule above.

- 2) **Moving Building Structure:** For the moving of any building structure, the fee shall be \$25.00.
- 3) **Moving Mobile Home:** For the moving of a mobile home, the fee shall be \$15.00.
- 4) **Demolition of Building or Structure:** For the demolition of any building or structure, the fee shall be \$25.00.
- 5) **Site Plan Review and Site Inspection fee,** if required, shall be \$25.00.
- 6) **Plan Review fees,** when required, shall be one-half of the building permit fee.
- 7) **Appeal Variance Request Application fee** shall be \$150.00.
- 8) **Zoning Map Amendment (Rezoning) Application fee** shall be \$200.00 (nonrefundable).
- 9) **Working without a Permit:** Where work for which a building permit is required by the Fairfield County Code is started prior to the acquisition of said permit, the fees herein specified shall be doubled, plus \$20.00, but the payment of such double fee plus \$20.00 shall not relieve any persons from fully complying with the requirements of the Building Code in the execution of the work nor from any other penalties herein.
- 10) **Re-inspection:** No additional charge for the first re-inspection; \$20.00 for each subsequent re-inspection; \$40 for each re-inspection after the second re-inspection.
- 11) **Applications for Subdivision Approval, Subdivision Exemption, Group Development fees** shall be as follows:

- A. Subdivision Exemption Fee: \$5.00.
- B. Traditional Subdivision sketch: \$50.00
- C. Traditional Subdivision Preliminary/Final Plat application fee: \$100.00 each (up to five) and \$100.00 plus \$10 per lot for six lots and over.
- D. Residential group development application fee: \$100 plus \$10.00 per residential unit.
- E. Commercial or Industrial group development application fee: \$500 (50,000 square feet or less); \$750 (50,001 to 100,000 square feet); and \$1,000 (100,001 square feet and up).

Animal Control Fees: **Effective 7/1/2008**, the fee for the impoundment of an animal shall be \$7.00 per day. The fee to adopt a pet from the Fairfield County Animal Shelter shall include the sterilization and rabies vaccination by any veterinarian of the citizen's choosing. Quarantine fee shall be \$30.00.

Fairfield County shall charge any agency purchasing gasoline or diesel fuel from the County the actual cost of the fuel plus two (2%) percent to cover the cost of storage and facility maintenance.

Fairfield County shall charge any municipality or other governmental entity housing prisoners in the County Detention Center the actual per diem cost effective in 1986 or a fee established by contractual agreement with the other jurisdiction.

The Sheriff's Office fees are set by State law and therefore will not increase.

Sheriff's Office Fees

Summons and Compliant	\$ 15.00
Mechanic's Lien	15.00
Order of Seizure	25.00
Execution	25.00
Subpoena	10.00
Claim and Delivery	25.00
Distress Warrant	25.00
All Others	15.00

Clerk of Court Fees

Plat Filing (8.5 x 11)	\$6.25
Effective July 1, 2005.....	\$10.00
 Plat Filing (Larger than 8.5 x 11)	 12.50
Effective July 1, 2005.....	\$15.00

Public Works Fees

Transfer Station Charge for Commercial Waste	\$ 44.50
Effective September 1, 2005	\$46.00

Waste Permit	10.00
Effective September 1, 2005.....	12.50

Section 16: All taxes, fees, charges and assessments not otherwise allocated by law shall be deposited in the Fairfield County general fund with other general fund revenues. All such taxes, fees, charges and assessments shall be appropriated by the Fairfield County Council in the same manner as other general fund revenues. No such taxes, fees, charges or assessments shall be paid to or shall accrue to the personal benefit of any officer or employee of Fairfield County.

Section 17: Reimbursement for telephone services will be paid only for those individuals designated by the Fairfield County Council in accordance with policies established by the Council. The County will pay for basic charges of a single, listed number and will be limited to \$11.06 per month.

Section 18: Magistrate and Coroner's jurors shall be paid at a rate of \$10.00 per diem, as stipulated in State Law, and shall be paid at the prevailing state rate per mile for one round trip from their residence to the location of the trial. Bailiffs in the Circuit Court shall be paid at the current minimum wage rate; the individual chosen to select the jury shall be paid \$10.00 per day for this task.

Section 19: A Court Administrator will be stationed at the Central Magistrate's Court and other clerical assistance shall be assigned as provided in this budget. The duties and schedules concerning this clerical assistance shall be determined by the Chief Magistrate. The County will reimburse Magistrates for travel in connection with official duty in a manner prescribed in the county personnel manual and in accordance with rules and regulations established by County Council. Also, the County will pay for one round trip for Magistrates' required schooling. A Central Court System has been established in Fairfield County in an effort to improve the judicial process in the County. All expenditures required to operate this Central Court System will be made in accordance with Fairfield County procurement procedures.

Section 20: The Administrator shall be authorized to negotiate with financial institutions to borrow funds to purchase capital items and capital projects.

Section 21: The Administrator and Chairman shall be authorized to issue tax anticipation notes, if necessary, for cash flow purposes.

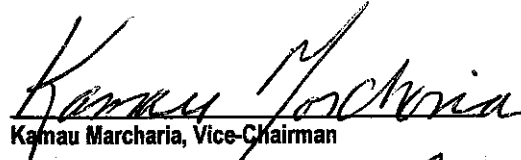
Section 22: The County Administrator shall be authorized to sign all contracts for which funds are budgeted.

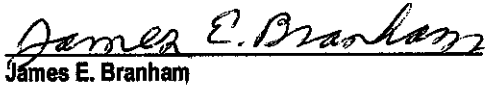
Section 23: A 2.0% cost of living increase will be given to eligible county employees effective the first full payroll in July 2008. Employees who are currently above the compensation range for their position will be given a one-time lump sum payment equal to 2% of their annual base salary.

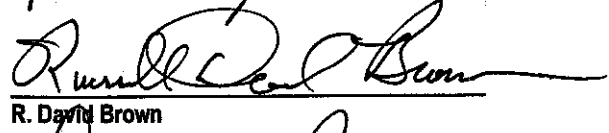
Section 24: This ordinance shall take effect on July 1, 2008.

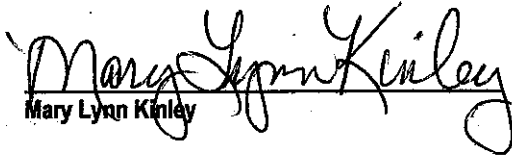
ADOPTED THIS THE 27th DAY OF MAY 2008.

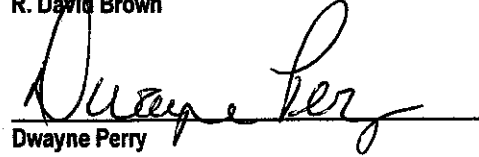

David L. Ferguson, Chairman


Kamau Marcharia, Vice-Chairman


James E. Branham


R. David Brown


Mary Lynn Kinley


Dwayne Perry


Mikel Trapp

ATTEST:


Shryll M. Brown
Clerk to Council